



WESTMINSTER SCHOOL

Sound and Events Technician – person specification

	Criteria	Essential	Desirable
Qualifications/Professional Development	Formal education to A-Level (or equivalent)	Yes	
	Qualification in Music Technology		Yes
Knowledge/Experience	Experience working in musical events in a technical capacity, live engineering, rigging and stage management	Yes	
	Experience of working with children and young people		Yes
	Experience of working within an educational setting		Yes
	Experience working with a Digital Audio Workstation	Yes	
	Understanding of quality assurance and the procedures and processes necessary to ensure the delivery of high-quality concerts and recordings	Yes	
	Experience working with Sibelius, Logic/GarageBand and Ableton		Yes
	An awareness of safeguarding	Yes	
	An understanding of, and commitment to, the School's Equal Opportunities policies and a willingness to promote equality of opportunity an all aspects of the work	Yes	
Skills and abilities	Highly organised and resilient, with the ability to multi-task, and manage their time effectively to meet a range of deadlines within a fast-paced environment	Yes	
	High level of attention to detail	Yes	

	The ability to engage constructively and tactfully with people, with a high degree of empathy	Yes	
	Ability to react calmly to unexpected situations in a positive efficient manner	Yes	
	Excellent written and verbal communication skills,	Yes	
	Excellent diagnostic and problem-solving skills	Yes	
	The ability to undertake work of a practical nature to include physical tasks such as heavy lifting and manual handling, as required for the role	Yes	
	Proficiency in working with different software applications, including the Microsoft Office suite (Word, Excel, PowerPoint)	Yes	