Finance Business Partner – person specification

	Criteria	Essential	Desirable
Qualifications/Professional Development	Formal education to A-Level (or equivalent)	Yes	
	A CCAB accounting qualification	Yes	
	Financial modelling courses		Yes
Knowledge/Experience	Proven experience with a track record in management accounting or Finance Business Partnering role in an organisation with multiple activities and income stream	Yes	
	Experience of budgeting, long term projections and dealing with budget managers	Yes	
	Demonstrable experience in building complex financial models.	Yes	
	Experience in working with Power Query, Power BI or other data consolidation dashboard tool.		Yes
	Proficient IT skills with knowledge of Microsoft office packages, specifically excellent Excel spreadsheet knowledge required, good understanding of using sharepoint to share and collaborate information	Yes	
	Experience of using a variety of computer systems, including using iSAMs and AccountsIQ and interest in learning BI		Yes
	An understanding of safeguarding	Yes	
	An understanding of, and commitment to, the School's Equal Opportunities policies and a willingness to promote equality of opportunity in all aspects of the work	Yes	

Skills and abilities	Excellent problem-solving skills with strong organisational abilities	Yes	
	Ability to work autonomously, to organise and prioritise own work and activities and using own initiatives. At the same time work harmoniously as part of a team	Yes	
	Strong hands-on financial planning and analysis experience and interest in systems	Yes	
	Strong desire to adopt technology as a partner in delivering goals	Yes	
	Proven people and business partnering skills	Yes	
	Calmness, efficiency, and the ability to work under pressure as necessary	Yes	
	Excellent communication and interpersonal skills, with the ability to communicate effectively with budget holders and staff	Yes	
	Ability to deal with difficult situations, engage and inspire others	Yes	
	High degree of accuracy (both written and numerical) and attention to detail	Yes	