



## WESTMINSTER SCHOOL

### Financial Planning and Analysis Manager – person specification

	Criteria	Essential	Desirable
Qualifications/Professional Development	Formal education to at least A-Level (or equivalent)	Yes	
	A CCAB accounting qualification	Yes	
	Financial modelling courses		Yes
Knowledge/Experience	Proven experience with a track record in management accounting or F,P&A in an organisation with multiple activities and income streams	Yes	
	Experience of working within an education setting		Yes
	Understanding of data organisation and definitions-how to build a framework for data and an environment to ensure data integrity	Yes	
	Experience working with Power BI or other data consolidation/presentation tools		Yes
	Experience delivering reporting change within a finance environment		Yes
	An awareness of safeguarding	Yes	
	An understanding of, and commitment to, the School's Equal Opportunities policies and a willingness to promote equality of opportunity an all aspects of the work	Yes	
Skills and abilities	Strong hands-on financial planning and analysis experience and interest in systems	Yes	
	Proven people and business partnering skills, with strong EQ	Yes	
	A team player, able to work flexibly with others and contribute effectively across a broad range of activities	Yes	

	Ability to plan and prioritise work in line with a wider team	Yes	
	Excellent communication and interpersonal skills	Yes	
	Able to engage and inspire others	Yes	
	Strong desire to adopt technology as a partner in delivering goals	Yes	
	Clear resonance with Westminster's mission and a desire to use their skills to drive positive change	Yes	
	Adaptable, innovative and able to deliver and lead change		Yes
	Ability to relate well to a wide range of people	Yes	
	Solution-focused and flexible in approach		Yes
	An interest in working in education		Yes